The NORM Browser

Contact Michael Chauvet (mchauvet@utah.gov) to be given permission for access

The NORM browser will allow Agents, Agent Supervisors and other authorized personnel to view financial data for any offender. This is "read only" access because the NORM Browser has no add/modify/update capabilities.

Please read the following GRAMA 63-2-206 and understand that when you use the NORM Browser, protected information is being shared with you.

GRAMA 63-2-206. Sharing records.
(1) A governmental entity may provide a record that is private, controlled, or protected to another governmental entity, a government-managed corporation, a political subdivision, the federal government, or another state if the requesting entity:
(a) serves as a repository or archives for purposes of historical preservation, administrative maintenance, or destruction;
(b) enforces, litigates, or investigates civil, criminal, or administrative law, and the record is necessary to a proceeding or investigation;
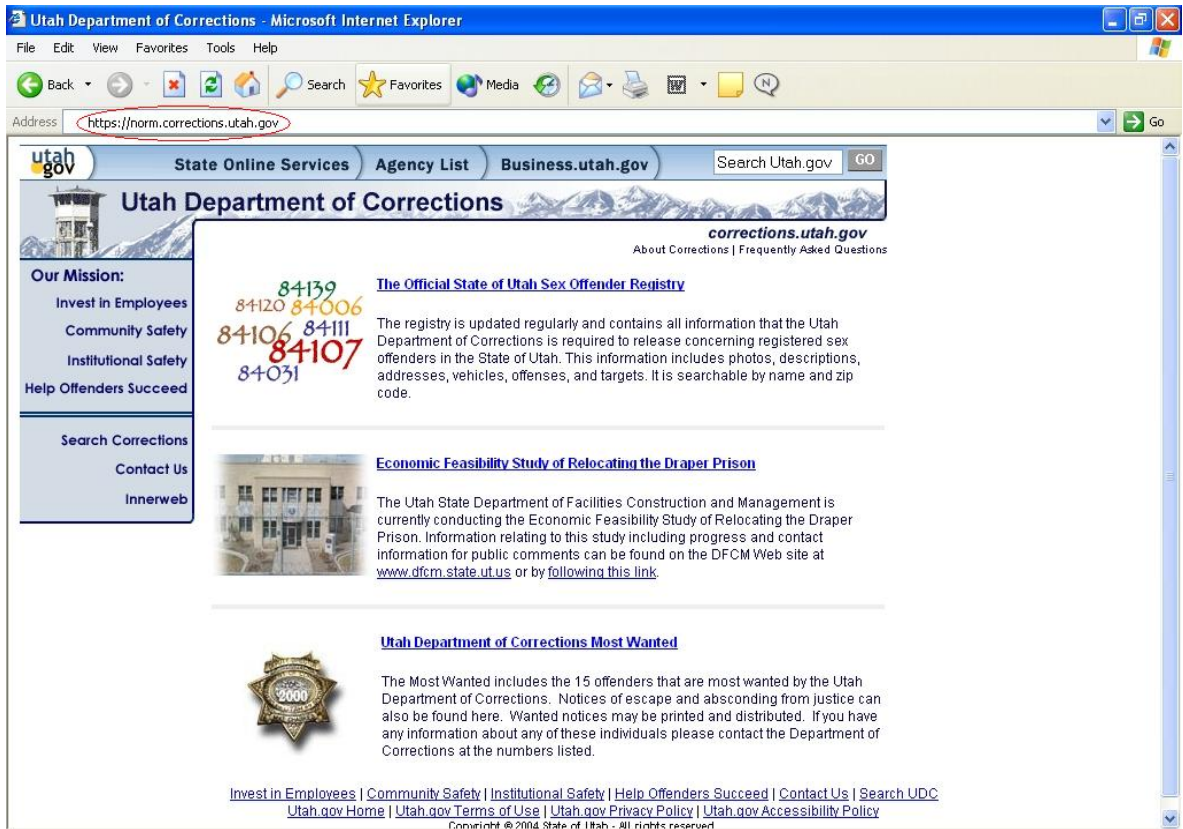**(c) is authorized by state statute to conduct an audit and the record is needed for that purpose; or**
(d) is one that collects information for presentence, probationary, or parole purposes.
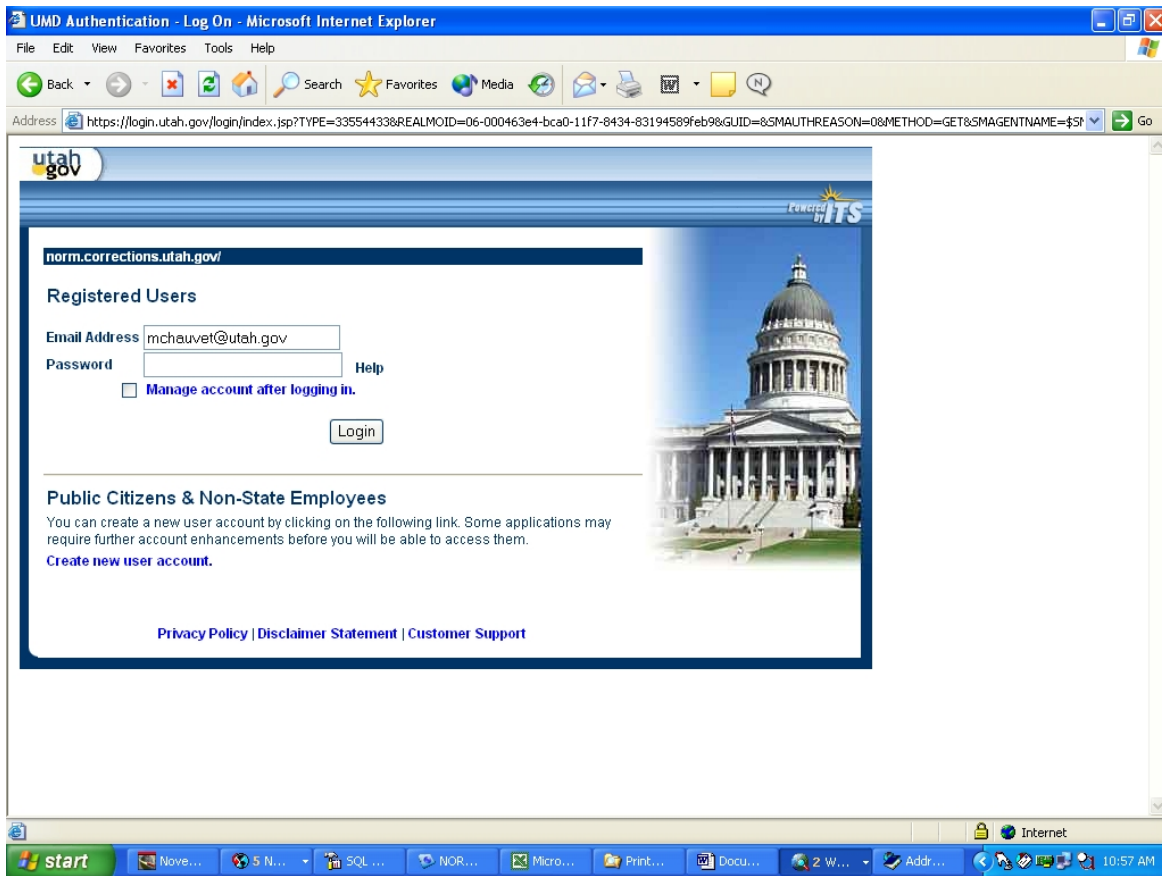
NORM Browser Logon and Usage Instructions:

1. Open your Internet Explorer screen.

2. On the "Address" line, type https://norm.corrections.utah.gov/, then press the "Enter" key.

3. On the next screen (logon screen), type in your email address, then type in your network password, and then click on "Login". Your network password is the password you use to logon to your office PC.

4. The next screen you should see is the offender selection screen. Put your cursor in the blank field to the left of the "Go" button and type in an offender number for one of the offenders you want to view, then click on the "Go" button. You will then see the offender in a list just below the offender name header line. Select the offender by clicking on the offender you want to see from the list.

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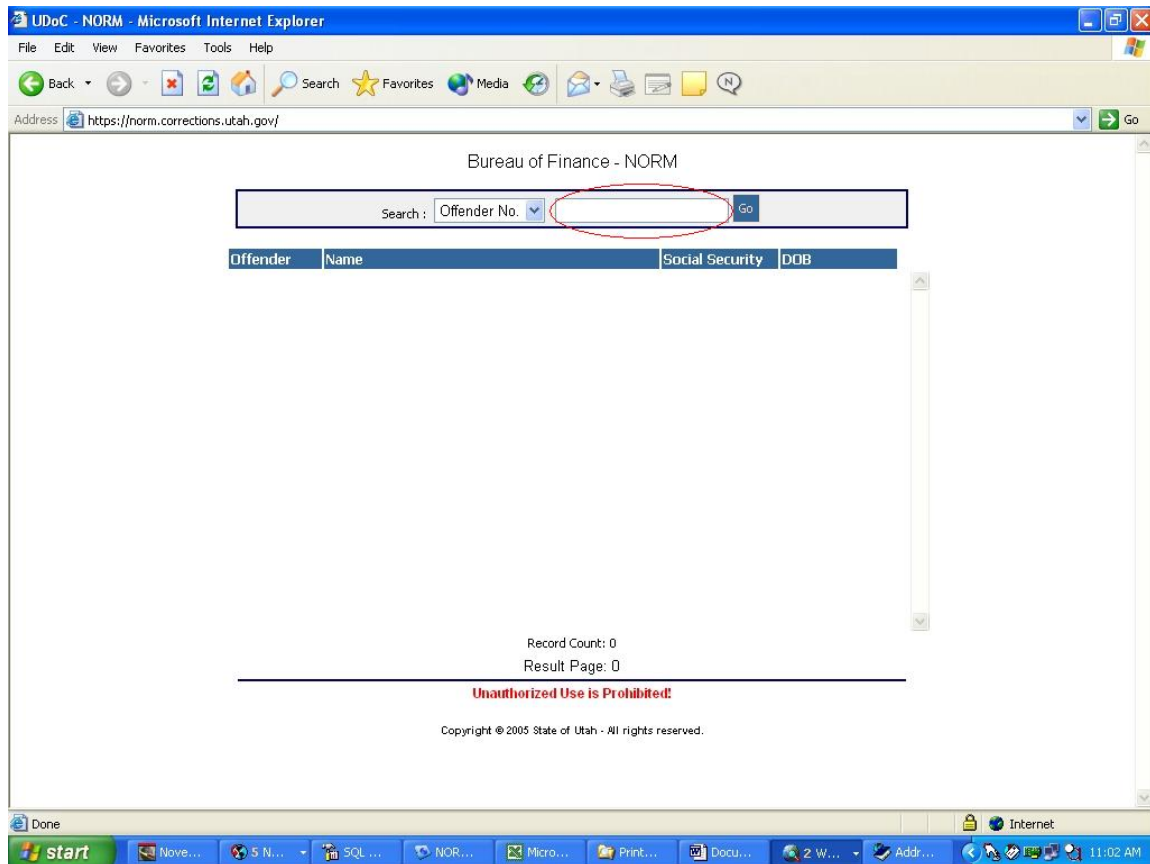
You can also do your search by "Offender Name" using the offender's first or last name. Click on the drop down arrow in the search criteria box and select "Name". If your Offender Name search criteria picks up too many offenders, it will be difficult to find the offender you are looking for. The easiest way to search is to use the offender number or the offender's complete name.

5. When you select the offender to view, you will see the following Obligation Summary screen.

6. From this Obligation Summary screen, you can click on the "Payoff" button and you will see the Payoff screen. You can select the "Case No.", then click on click on the "Calculate" button and you will see the payoff amounts for a specific court case.